

# SLIS STUDENT APPLICATION FOR TRAVEL FUNDS

Department funds may be awarded for conferences/events where the student is presenting either a paper or poster. Applications may be submitted each semester, and will be considered on a case-by-case basis. The amount and availability of funding is subject to change. Submit completed form to SLIS Program Office, 3087 LIB.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Conference Name: \_\_\_\_\_

Conference Website: \_\_\_\_\_

**Submit conference registration form including proof of provided meals at submission of application.**

Destination: \_\_\_\_\_

Dates of Travel: Departure \_\_\_\_\_ Return: \_\_\_\_\_

I will (check all that apply):

- chair session
- present a paper
- present a poster
- other; \_\_\_\_\_

Estimated Cost: Registration: \_\_\_\_\_

Housing: \_\_\_\_\_

Meals: \_\_\_\_\_ which are not provided by the conference

Transportation: \_\_\_\_\_ Circle method: Plane Car Bus Train Other  
Mileage reimb: .278 cents if trip is more an 100 miles

Rate is .555 is round trip is less than 100 miles

If driving how many hours one way: \_\_\_\_\_

If driving and travel time will be 8 hours or more for a round trip you will need to provide an e-mail from Winerenner/Red Carpet Travel of flight cost.

Other: \_\_\_\_\_ Explain: \_\_\_\_\_

Total: \_\_\_\_\_

**Please identify other sources where you have applied for travel support. Include the amount requested, if available.**

Grant (amount \$ \_\_\_\_\_) Funding from host/presenter (amount \$ \_\_\_\_\_) GSS

(amount \$ \_\_\_\_\_) Other \_\_\_\_\_ (amount \$ \_\_\_\_\_)

- No other sources (check if no other options apply)

**ANY FUNDING SOURCE BY SLIS WILL BE COURTESY OF PAST ALUMNI**

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**For Office Use Only:**

Amount committed: \$ \_\_\_\_\_

DEO Endorsement : \_\_\_\_\_ Approval Date: \_\_\_\_\_

Date Reimbursed: \_\_\_\_\_