SLIS STUDENT APPLICATION
FOR TRAVEL FUNDS

Department funds may be awarded for conferences/events where the student is presenting either a paper or poster. Applications may be submitted each semester, and will be considered on a case-by-case basis. The amount and availability of funding is subject to change. Submit completed form to SLIS Program Office, 3087 LIB.

Name: __________________________ Date: ______________
Conference Name: __________________________
Conference Website: __________________________

Submit conference registration form including proof of provided meals at submission of application.

Destination: __________________________
Dates of Travel: Departure____________ Return: ________________

I will (check all that apply):

- chair session
- present a poster
- present a paper
- other: __________________________

Estimated Cost:

Registration: __________
Housing: __________
Meals: __________ which are not provided by the conference
Transportation: ________
Circle method: Plane  Car  Bus  Train  Other
Estimated Mileage reimb: .278 cents if trip is more than 100 miles
Rate is .555 is round trip is less than 100 miles
If driving how many hours one way: ________
If driving and travel time will be 8 hours or more for a round trip you will need to provide an e-mail from Winerenner/Red Carpet Travel of flight cost.

Other: __________ Explain: __________

Total: ______________

Please identify other sources where you have applied for travel support. Include the amount requested, if available.
Grant (amount $ __________ )  Funding from host/presenter (amount $ __________ ) GSS
(amount $ __________ )  Other ________________ (amount $ __________ )

- No other sources (check if no other options apply)

ANY FUNDING SOURCE BY SLIS WILL BE COURTESY OF PAST ALUMNI

vs.1-5/6/13
For Office Use Only:

Amount committed: $______________

DEO Endorsement: ______________________ Approval Date:__________________

Date Reimbursed: ______________________